**Syllabus of 1st Semester Midterm exam 2024-25**

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| **SEMESTER 1 OF FIRST YEAR MIDTERM SYLLABUS** | | |
| **Sr No.** | **Subject and Faculty name** | **Syllabus** |
| 1 | **Foundation Course in Food Production – I**  (Ankit Pillai) | 1. Uniform and protective clothing  2. Role of ingredients in bread making  3. Methods of cooking  4. Egg cookery |
| 2 | **Foundation Course in Food & Beverage Service-I** |  |
| 3 | **Foundation Course in Rooms Division Operations-I**  (Prachi Singh) | **Section A:**  **Unit 1-**  · Introduction to hospitality & hotel industry- Origin & Evolution & Domestic & International hotel companies ·  Hotel organization- Full service/ limited service ·  Revenue & Non-revenue producing departments ·   Staff organization-Rooms division hierarchy (Including Engineering Department)  **Unit 2-**  **·**CLASSIFICATION OF HOTELS- Size, Target market- (Location, clientele, facilities offered), Levels of Service, Star classification (HRACC guidelines), Ownership & affiliation · TYPES OF ROOMS- Room sizes (with reference to HRACC), SMART rooms & differently abled guest rooms · Basic of charging- Check-in-check out, 24 hours, Night/ Day, Day use · Types of Room rates (Special rates)  · Meal plans- (EP, BP, CP, AP, MAP etc.)  **Section B:**  UNIT-1 INTRODUCTION TO HOUSEKEEPING: SCOPE OF HOUSEKEEPING.  UNIT2-UNIT-2: HOUSEKEEPING DEPARTMENT |
| 4 | **Customer Relation Management** |  |
| 5 | **Employability Skills**  (Soumak Rakshit) | Unit 1: Behavioural skills   * Effective listening, non-verbal communication, social skills, paraphrasing, swot analysis, roleplays of guest handling, interpersonal relationships, cross cultural communication   Unit 2: Psychological tests   * Aptitude and personality assessment, suggestions for improvement, leadership skills, concept of leadership, leadership styles and insights from great leaders. |
| 6 | **Communication Skills-I**  (Maria Fernandes) | 1. Fundamentals of Communication 2. Listening on the job |
| 7 | **Environmental Studies** |  |